



COMMUNITIES UNITED IN EDUCATION (CUE) ADVISORY COUNCIL

Meeting Minutes of Tuesday, October 11, 2011
Library Conference Room, Siren High School

PRESENT

Chuck Awe, Chair

Holly Jo Anderson, Treasurer

Susan Armstrong

Karen Fey

Dave McGrane, Siren School Board

Brenda Rachner, Webster School Board

Jennifer Swenson, Director

CALL TO ORDER Chuck Awe opened the meeting at 5:10 P.M.

APPROVAL OF AGENDA

Agenda was read and approved.

Motion to approve: Holly Jo Anderson

Approved: Unanimously

NEW MEMBER APPROVAL

Introductions of members. New member, Susan Armstrong, approved.

Motion to approve: Dave McGrane

Approved: Unanimously

ELECTION OF OFFICERS

Chuck Awe nominated and approved for Chair position. Gene Stanchfield appointed Vice Chair for duration of term (ending June 30, 2012). Secretary role must be filled.

Nominated by: Dave McGrane

Approved: Unanimously

APPROVAL OF MINUTES

Minutes were not available for review prior to meeting; therefore, Chuck Awe will send them out for review before our next meeting.

TREASURER'S REPORT

Holly Jo Anderson read Treasurer's Report. Need to confirm timeline for 2011-2012 funding from Schools. Director will prepare annual budget and history to present at next meeting.

DIRECTOR'S REPORT

Jennifer Swenson reported on class enrollment data, spring class outlooks, 2011-2012 goals and objectives, donations received, upcoming events, and department software needs.

CUE WEBSITE PROPOSAL

Jennifer Swenson presented a CUE Website Proposal, including costs, site map, and timeline. Website costs will be added to annual budget for approval.

FUTURE AGENDA ITEMS

- Annual Budget
- Needs Survey/Market Research
- Community Education guidelines regarding youth classes

NEXT MEETING DATE

Budget Meeting - Tuesday, October 25, 2011, 5:30 P.M. at Webster Admin. Office

Advisory Council Meeting - Tuesday, December 13, 2011, 5:30 P.M. at Webster Admin. Office

ADJOURN Meeting was adjourned at 6:45 P.M.

Motion to adjourn: Dave McGrane

Approved: Unanimously

Respectfully submitted by Jennifer Swenson